

# College Council Agenda

Date: 12.1.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

| Topic/Item   | Mapping  | Presenter                       | Allotted Time | Key Points  | Category  |
|--|--|---------------------------------|---------------|---|---|
| <b>Minutes</b>   | <input type="checkbox"/> SP1<br><input type="checkbox"/> SP2<br><input type="checkbox"/> SP3<br><input type="checkbox"/> SP4<br><input checked="" type="checkbox"/> Compliance |                                 | NA            | Minutes from the 11/17/17 meeting were previously sent out for review. Any comments/corrections, please contact Beth. | <input type="checkbox"/> Discussion<br><input type="checkbox"/> Decision<br><input type="checkbox"/> Advocacy<br><input type="checkbox"/> Information<br><input checked="" type="checkbox"/> Document                       |
| <b>ARC – 2<sup>nd</sup> Read</b>   | <input type="checkbox"/> SP1<br><input type="checkbox"/> SP2<br><input type="checkbox"/> SP3<br><input type="checkbox"/> SP4<br><input checked="" type="checkbox"/> Compliance | John Ginsburg                   | 5 min         | Review ARC 402 Active Military Deployment   | <input checked="" type="checkbox"/> Discussion<br><input type="checkbox"/> Decision<br><input type="checkbox"/> Advocacy<br><input checked="" type="checkbox"/> Information<br><input checked="" type="checkbox"/> Document |
| <b>CCC's Digital Signage Network</b>   | <input type="checkbox"/> SP1<br><input type="checkbox"/> SP2<br><input type="checkbox"/> SP3<br><input type="checkbox"/> SP4<br><input checked="" type="checkbox"/> Compliance | Jack Hardy<br>Justin Montgomery | 10 min        | Introduce CCC's digital signage network   | <input type="checkbox"/> Discussion<br><input type="checkbox"/> Decision<br><input type="checkbox"/> Advocacy<br><input checked="" type="checkbox"/> Information<br><input checked="" type="checkbox"/> Document            |
| <b>Committee Reports</b><br>1. <b>Presidents' Council</b>  | <input type="checkbox"/> SP1<br><input type="checkbox"/> SP2<br><input type="checkbox"/> SP3<br><input type="checkbox"/> SP4<br><input checked="" type="checkbox"/> Compliance | Sue Goff                        | 10 min        |   | <input type="checkbox"/> Discussion<br><input type="checkbox"/> Decision<br><input type="checkbox"/> Advocacy<br><input checked="" type="checkbox"/> Information<br><input type="checkbox"/> Document                       |
| <b>Association Reports</b><br>1. <b>ASG</b><br>2. <b>Classified</b><br>3. <b>Part-time Faculty</b><br>4. <b>Full-time Faculty</b><br>5. <b>Administrative Confidential</b> | <input type="checkbox"/> SP1<br><input type="checkbox"/> SP2<br><input type="checkbox"/> SP3<br><input type="checkbox"/> SP4<br><input checked="" type="checkbox"/> Compliance |                                 | 10 min        |   | <input type="checkbox"/> Discussion<br><input type="checkbox"/> Decision<br><input type="checkbox"/> Advocacy<br><input checked="" type="checkbox"/> Information<br><input type="checkbox"/> Document                       |

|  | Assigned Action Items  | Assigned to | Notes          |          | Due |
|--|------------------------|-------------|----------------|----------|-----|
|  |                        |             |                |          |     |
|  | Upcoming Meeting Dates | Start Time  | End            | Location |     |
|  | January 19, 2017       | 12:00pm     | 1:30pm         | CC127    |     |
| Attendance   |                        |             |                |          |     |
| <p><b>College Council Members 17-18:</b> Sue Goff (Chair), Beth Hodgkinson (Recorder), Dion Baird (ITS), Dave Gates (ITS – alternate), Tara Sprehe (AFaC), Darlene Geiger (AFaC – alternate), Molly Burns (AFaC), Stephanie Schaefer (AFaC), Ryan Davis (AFaC), Scot Pruyn (AFaC), Andrea Vergun (AFaC), TBA (AFaC), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Chris Hughes/Joyce Gabriel (TAPS – alternates), Patricia Anderson Wieck (HR), Mickey Yeager (CS), Ali Ihrke (CPR), Sarah Hoover (AS), All Association Presidents, All Deans</p> |                        |             |                |          |     |
| Notes to Self  |                        |             | Deferred Items |          |     |
| <ul style="list-style-type: none"> <li>College Council Minutes can be found at F:\1MINUTES\College Council\17-18</li> </ul>  |                        |             |                |          |     |

# College Council Minutes

Date: 11.17.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

| Item/Presenter  | Minutes  |
|---|--|
| <b>Minutes (11/3/17)</b>  | Minutes from the meeting held on 11/3/17 were previously sent out for review. Any comments and/or corrections, please contact Beth.  |
| <b>ISP 2<sup>nd</sup> Reading – ISP Residency Requirements for Graduation</b> | The only change last time was to add the AS degree to the list of degrees. No other feedback.  |
| <b>CCC Brand Update – Jack Hardy</b>  | <p>There are new updates to the brand toolbox!<br/>           The top 5 updates to the toolbox are:</p> <ul style="list-style-type: none"> <li>• New assets and templates (postcards, thank you notes, holiday themed cards, matching wrapping paper for the holiday cards, job opening template, alternate version of the mascot logo, cougar cards are now available);</li> <li>• Poster/flyers tips (less is more, keep the message short, place logo on the bottom of the flyer, let all of your elements have plenty of space, use reverse logo on dark pages instead of the one with the white box, copyrighted images need to be marked);</li> <li>• Logo usage reminders (use the logo when appropriate, brand review needs to happen before we do any embroidering, etc., brand proofs to Brand Review; color coded system ASG managed boards are red with blue border;</li> <li>• Community boards are grey with a blue border, posting policies message that should go on the department boards;</li> <li>• Marketing has included branded swag in the “swag-a-log” (catalog) in the brand tool box. If you have a small order, call marketing as they might be able to combine it with a larger order to get the bulk discount;</li> </ul> <p>Reminder – On flyers, be sure to have the photos that are royalty free or not copyrighted.</p> |
| <b>Committee Reports</b><br><b>1. Presidents’ Council / Sue Goff</b>          | <b>Presidents’ Council:</b> The study abroad procedures are currently being reviewed. In 2015, we started the process of looking at the board policies and made it through A-D. We were interrupted from finishing due to the urgent need to focus on accreditation. In January, the process will continue, and we hope work through to K before the end of the academic year.   |

|  |   |
|--|---|
| <p><b>Association Reports</b></p> <ol style="list-style-type: none"> <li>1. <b>ASG / Jairo Rodriguez</b></li> <li>2. <b>Classified / Ali Ihrke</b></li> <li>3. <b>Part-Time Faculty</b></li> <li>4. <b>Full-Time Faculty / Casey Sims</b></li> <li>5. <b>Administrative Confidential / Jaime Clarke</b></li> </ol> | <ol style="list-style-type: none"> <li>1. <b>ASG:</b> The Cougar Cave will be receiving 5 pallets (2,000 lbs) of non-perishable food on Tuesday from Albertsons/Safeway. This is a direct result from a First-Year Experience (FYE) student project. Giving tree is up and running, if you want to sponsor a student, please stop by the tree and get a tag. Take the tag to the ASG office and they will give you the needs/wants/sizes/etc. on the child. The last time to apply for the giving tree will be next Friday. The due date for the gift to be brought back, preferably wrapped, by November 30. The deadline for childcare, textbook, and veterans grant applications will be closing next Friday.</li> <li>2. <b>Classified:</b> Nothing to report.</li> <li>3. <b>Part-Time Faculty:</b> No report.</li> <li>4. <b>Full-Time Faculty:</b> The part time/full-time ratio came back and it was okay. The Faculty Forum is scheduled for December 1. So far, there has been three confirmed retirements announced. Today is the deadline for departments to submit for new full-time faculty positions.</li> <li>5. <b>Administrative Confidential:</b> The team is participating in a holiday food drive. There is a need for volunteers to help plant trees at the ELC.</li> </ol> |
| <p><b>Announcements / All</b></p>  | <p><b>Stephanie Schaefer</b> – All-staff recognition is Thursday, December 7, from noon-1:30 p.m. in Niemeyer.</p> <p><b>Jairo Rodriguez</b> – ASG is having a holiday party the evening of December 7. There will be food and games. November 28 and 29 there will be a craft sale gingerbread house building contest in the Community Center. They are still accepting ideas for selling and/or giving away things. The CCC Foundation will announce Giving Tuesday on November 28 asking for contributions to help make quality education affordable for all students and supports <i>Education that Works</i>.</p> <p><b>Lori Hall</b> – Retiree reception is December 5 from 1-1:30 p.m.</p> <p><b>Jane Littlefield</b> – We are mandated and have identified classes with low cost textbooks for students.</p> <p><b>Max Wedding</b> – If your department wants to be involved in Skills Competition, please contact Max by December 1 to make sure all the information gets in the description document he’s producing.</p> <p><b>Sue Goff</b> – Tickets are available for the theatre’s production of <i>Streetcar Named Desire</i>.</p>  |
| <p><b>Present</b></p>  | <p>Sue Goff (Chair), Leslie Ormandy, Ali Ihrke, Jane Littlefield, Lisa Reynolds, Sarah Hover, Sunny Olsen, Max Wedding, Chris Sweet, Casey Sims, Jack Hardy, Patricia Anderson-Wieck, Lizz Norrander, Jarett Gilbert, Sara Sellards, Greer Gaston, Denise Bailey, Stephanie Schaffer, Emily Azorr, Laura Smith, Alyssa Mahar, Daniel Romero (ASG VP), Jairo Rodriguez (ASG President), Kelly Lawrence (Recorder)</p>  |

# ARC 402

## Active Military Deployment

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### PURPOSE

Provides options for students who are active military that are deployed during an academic term.

### SUMMARY

Students called to active military deployment contact Enrollment Services. That office, in consultation with Veterans Services and faculty, will determine the best course of action from the following options:

- The student receives course grades for the current term, or incompletes for all courses, if approved by their faculty
- The student receives administrative withdrawals with a refund of tuition and fees for all courses during the time of active deployment
- A combination of grades/incompletes and administrative withdrawals

END OF POLICY

### APPROVALS

|                                      |               |
|--------------------------------------|---------------|
| Maintained By                        |               |
| ISP Committee – if appropriate       | Date: N/A     |
| College Council – first reading      | Date: 11/3/17 |
| College Council – second reading     | Date:         |
| President's Council – if appropriate | Date:         |

# CCC's digital signage network



Education That Works



# Digital signage on three campuses

**Twenty-one screens and counting.**

# What is it?



XD 233 BrightSign player



Samsung 1080p smart t.v.

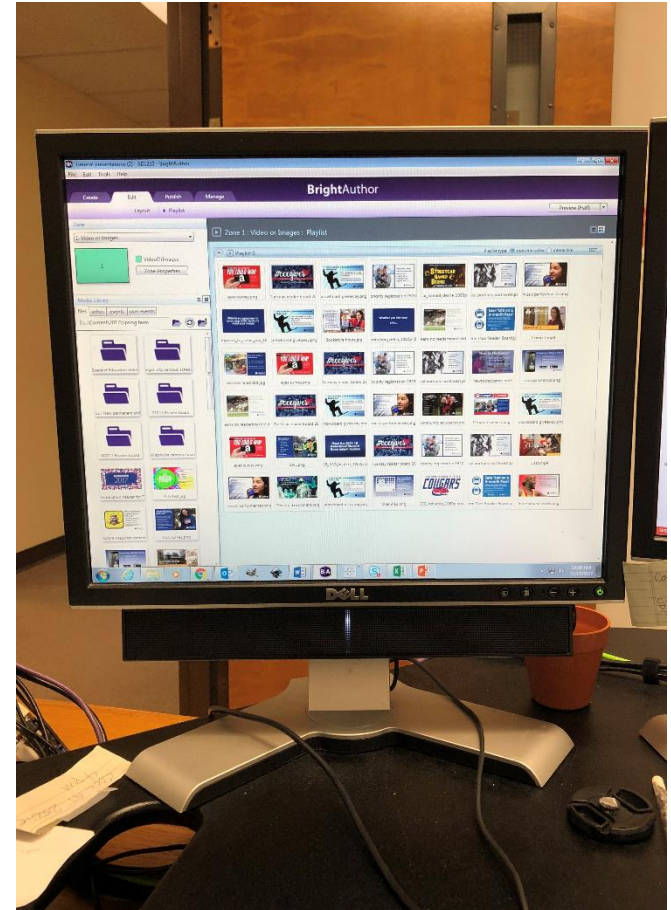


# What does it do?

- HD video
- Advanced HTML5
- True 4K playback
- And so much more

# How does it work?

Each BrightSign player is connected to CCC's network. College Relations and Marketing uses several software platforms to create presentations. Those presentations fit within an overall communications plan and are changed at regular intervals.



# What is it for?

- Marketing and Promotion
- Communicating to students
- Communicating with campus visitors
- Emergency communications



# Oregon City campus



What's on:

- CC 127 calendar feed
- Title IX information
- Sexual respect information
- OC, Harmony and Wilsonville events
- Campus promotions
- Important information

# Harmony campus



What's on:

- Title IX information
- Sexual respect information
- Harmony events
- Campus promotions
- Important information i.e. enrollment dates, transportation options, etc.



# Thank you for your support!

- ITS
- Scheduling and Planning
- Campus Services